

# ACPOHE ANNUAL GENERAL MEETING 2021

## MINUTES

DATE: 02/12/21

LOCATION: Virtual meeting via Teams

1. Welcome: Chair
2. Apologies:
  - Jon Dance
  - Ash James
  - Alex Bell
3. The meeting was not quorate
4. Minutes of previous AGM
  - Date: 01/12/20
  - Location: Virtual via Zoom
  - Changes approved: Tracey Atkinson
  - Seconded: Katherine Roberts
5. There were no matters arising from previous minutes.
6. Chairperson's report: Chair delivered the chairperson's report outlining the activity of the ACPOHE committee since the last AGM.
  - Proposed by: Tracey Atkinson
  - Seconded by: Katherine Roberts

7. Presentation of accounts: Treasurer, Jon Dance, presented the accounts.
8. Adoption of accounts.
  - i. The Accounts were adopted proposed by: Paul Shawcross
  - ii. Seconded by: Tracey Atkinson
9. Appointment of auditors: ACCORD auditors were re-proposed and appointed.
10. Amendments to the ACPOHE constitution: none
11. Appointment of returning officers:
  - i. Proposed by: Heather O'Neill
  - ii. Seconded by: Tracey Atkinson
12. Election of new members to the Executive Committee:
  - a) Juliet Raine
  - b) Colette Owen
  - c) Leonard Joseph

All elected to join the committee.
13. AOB.
14. Closing remarks.